

**SANDY FIRE DISTRICT NO. 72  
BOARD OF DIRECTORS MEETING  
TUESDAY, OCTOBER 13, 2009**

President Tobias called the regular meeting of the Sandy Fire District Board of Directors to order at 7:00. Roll call showed the following Directors present:

**ATTENDANCE:**

Len Tobias, President  
Joe Barnett, Vice President  
Bill Trimble, Secretary  
Ron Berglund, Director  
Gary McQueen, Fire Chief  
Nannette Wilson, Executive Secretary

Andrew Brian was not in attendance

**OTHERS PRESENT:**

Phil Schneider, Deputy Chief  
Pat Archer, Volunteer Firefighter

**Summary of Motions**

- Motion approving September 15, 2009 Board Meeting Minutes
- Approval for payment of the bills
- Motion to accept Staff Work Agreement for Secretary Wilson

**Minutes**

**MOTION: Barnett/Trimble (Carried 4-0) Approving Board Meeting Minutes of September 15, 2009.**

**Payment of Bills**

**MOTION: Trimble/Barnett (Carried 4-0 Roll Call Vote) Approving the Payment of the Bills.**

The board discussed the purchase of the water pump at the Dover station.

**Correspondence**

The board received information from the title company regarding the Odd Fellows property. The price for title insurance was inaccurate and needs to be adjusted.

**Legislative Report**

Chief McQueen has discussed the Volunteer and IRS issue with the IAFC.

**Public Comment**

No public comment

**Volunteer Update**

No Report

**Staff Reports by Jon McKay**

There is a Labor Management Meeting on the 19<sup>th</sup> of October.

**Review of the District Financial Status**

The Board of Directors reviewed the District's Financial Status.

**Committee Reports**

**Personnel by Joe Barnett:**

Volunteer Applications are due November 6<sup>th</sup>. We currently have received approximately 20 applications.

There is a Civil Service meeting next week. We will be asking the committee to certify our career lists.

**Equipment by Andrew Brian:**

The new command rig is almost done. We are finishing up the lighting and electrical.

WT 73 ~ The water tank needs to be inspected to ensure it is safe to be on the road. It costs \$400.00 to have the tank diagnosed. If it is repairable we will fix it get it back on the road.

Replacement of the Fire Prevention van can wait another year even though the apparatus committee is recommending replacing it this year. The van has had no big issues and continues to be strong.

**Communications by Len Tobias:**

Pagers are in but not programmed. Lt. Bennett is working on setting up the groups and then we should be able to start programming. We hope to have the pagers working by next month.

**Administration by Joe Barnett:**

Staff administration contract was given to the board for review.

**MOTION: Barnett/Berglund (Carries 4-0 Roll Call Vote) to accept the staff administration work agreement for Secretary Wilson.**

**Buildings by Bill Trimble**

Annex ~ We have a mold issue in the basement of the annex and a little growing in the opening of the attic. We have hired a mold specialist and we will be awaiting the report before we do anything. Currently anyone going down to the basement needs to have an n-95 mask.

Thank you to Captain McKinnon for completing minor repairs at the Rosyln Lake substation.

Odd Fellows Property ~ Chief McQueen is looking at having a conceptual drawing prepared. However, money should not be spent until we own the building. Once we own it a press release should be completed on our plan.

The Board had consensus for the following:

- Finalization of purchase of property
- Bid for Asbestos abatement
- Conceptual drawing and plan for the main station of approximately \$5000.00 does it include the topographical (Chief will get another bid if the topographical isn't included we need one).
- Bid for removal of the building

The Board discussed financial options. Clackamas County Bank offers a 3 year loan with a 2.75 interest rate. We could use money from our Urban Renewal Fund to pay for it.

**Grounds by Ron Berglund:**

Annex landscaping and Dover landscaping has been completed. Thanks to all those members that helped with the landscaping at the Annex and Dover.

**EMS by Andrew Brian:**

New legislation passed all occupancies that are 5000 sq ft and bigger are required to purchase an AED.

**LOSAP by Len Tobias & Bill Trimble:**

The LOSAP committee had a meeting last month. There were two distributions that the committee discussed.

**Division Reports:**

Division reports were received from Operations, Maintenance, & Fire Prevention.

**Deputy Chief's Report by Phil Schneider**

No Deputy Chief's Report

**Fire Chief's Report by Gary McQueen:**

The Board received a copy of the Chief's report.

**Action Item List**

President Len Tobias reviewed the Action Item List. Changes are noted on the list.

**Workplan 2009-2010**

President Len Tobias reviewed the Workplan. Changes are noted on the list.

Review Volunteer Staffing Opportunities was reset to 02/28/2010.

**Resolutions and Items Requiring Board Action**

There were no resolutions or items requiring board action.

**Other Business**

No other business.

**Adjournment**

Being no further business to come before the Board at this time, the meeting was adjourned at 9:06pm.

Respectfully Submitted,

Bill Trimble  
Secretary/Treasurer

Nannette Wilson  
Executive Secretary