

**SANDY FIRE DISTRICT NO. 72
BOARD OF DIRECTORS MEETING
TUESDAY, NOVEMBER 10, 2009**

President Tobias called the regular meeting of the Sandy Fire District Board of Directors to order at 7:00pm. Roll call showed the following Directors present:

ATTENDANCE:

Len Tobias, President
Joe Barnett, Vice President
Bill Trimble, Secretary
Andrew Brian, Director
Ron Berglund, Director
Gary McQueen, Fire Chief
Nannette Wilson, Executive Secretary

OTHERS PRESENT:

Phil Schneider, Deputy Chief
David Morgan, Volunteer President
Pat Archer, Volunteer Firefighter

Summary of Motions

- Motion approving October 13, 2009 Board Meeting Minutes
- Motion approving October 26, 2009 Board Meeting Minutes
- Approval for payment of the bills
- Motion approving Resolution 2009-09 Transfer of Funds

Minutes

MOTION: Barnett/Berglund (Carried 5-0) Approving Board Meeting Minutes of October 13, 2009.

MOTION: Barnett/Berglund (Carried 5-0) Approving Special Board Meeting Minutes of October 26, 2009.

Payment of Bills

MOTION: Brian/Trimble (Carried 5-0 Roll Call Vote) Approving the Payment of the Bills.

Correspondence

A thank you letter was received from American Council of the Blind of Oregon for a safety basket we donated to an event at the Oral Hull Foundation.

BOARD MINUTES

November 10, 2009

Page 1 of 4

Legislative Report

No legislative report.

Public Comment

No public comment

Volunteer Update by David Morgan

Volunteer Officer Elections will be taking place next month.

Staff Reports by Jon McKay

No Report

Review of the District Financial Status

The Board of Directors reviewed the District's Financial Status.

The Board received a copy of the annual audit.

Committee Reports

Personnel by Joe Barnett:

Volunteer Recruitment~ We received 44 applications. After background and driving checks we will be taking 31 applicants to the physical agility and written test.

Equipment by Andrew Brian:

The tank on Water Tender 73 was tested and is back in service.

The new command vehicle is being outfitted with the lights and equipment.

Communications by Len Tobias:

Pagers were programmed and are being distributed. The coverage is much better.

Administration by Joe Barnett:

No report

Buildings by Bill Trimble

Director Trimble received a copy of the maintenance schedule provided by Captain Blaisdell.

Odd Fellow Property ~ We received 3 quotes from architects for the Conceptual Site Plan for the Odd Fellow and Main Station property. We have signed the title and loan. Special Districts Association of Oregon came out to tour the Odd Fellow building. There are no issues with having the building under our insurance company. Chief McQueen and Director Trimble will create a flow chart of the steps for the Odd Fellow Property.

BOARD MINUTES

November 10, 2009

Page 2 of 4

The downstairs offices are in the process of being updated with new paint, carpet, and ceiling panels. Career Staff has worked very hard and put in a lot of time into having it completed before the carpet arrives.

Grounds by Ron Berglund:

We have winterized the lawn at Dover and Main station.

EMS by Andrew Brian:

R71 has an old defibrillator that doesn't meet the American Heart Association standards.

LOSAP by Len Tobias & Bill Trimble:

Next Meeting December 15th.

Division Reports:

Division reports were received from Maintenance and Fire Prevention.

In addition the following was discussed:

We are offering Firefighter II classes to career staff. Captain Grassl is teaching several A/O refresher classes.

Chief McQueen is recommending increasing our CPR costs for public and private classes. The reason for the update is to cover costs for our instructors and equipment. The Board was in agreement by consensus.

Deputy Chief's Report by Phil Schneider

Exposure Control Plan is nearing completion.

The Ford Ranger pick up was sold to Martin & Margaret Grassl.

Traffic Lights ~ The City has begun construction for the traffic lights at Strauss & Pioneer and at Shelly & Proctor. We will have plungers installed in our building that we can hit to activate a green light when we respond East.

Fire Chief's Report by Gary McQueen:

Chief McQueen is recommending new recruits not receive compensation until they complete their Firefighter 1 tasks. This will help recuperate costs for doctor physicals and equipment we are purchasing for each new recruit. This has been discussed with the officers and the volunteer president, all in support of the change.

Accountant Pat Carney will attend the December meeting to discuss the audit report.

Action Item List

President Len Tobias reviewed the Action Item List. Changes are noted on the list.

Work Plan 2009/2010

President Len Tobias reviewed the Work Plan 2009/2010. Changes are noted on the list.

BOARD MINUTES

November 10, 2009

Page 3 of 4

Resolutions and Items Requiring Board Action

Resolution 2009-09 Transfer funds from General Fund to the Apparatus and Equipment Fund

MOTION: Barnett/Trimble (Carried 5-0) to accept Resolution 2009-09 transfer 15,000 from the General Fund to the Apparatus and Equipment Fund.

Other Business

No other Business.

Adjournment

Being no further business to come before the Board at this time, the meeting was adjourned at 8:08 pm.

Respectfully Submitted,

Bill Trimble
Secretary/Treasurer

Nannette Wilson
Executive Secretary