

**SANDY FIRE DISTRICT NO. 72  
BOARD OF DIRECTORS MEETING  
TUESDAY, DECEMBER 8, 2009**

President Tobias called the regular meeting of the Sandy Fire District Board of Directors to order at 7:01pm. Roll call showed the following Directors present:

**ATTENDANCE:**

Len Tobias, President  
Joe Barnett, Vice President  
Bill Trimble, Secretary  
Andrew Brian, Director  
Ron Berglund, Director  
Gary McQueen, Fire Chief  
Nannette Wilson, Executive Secretary

**OTHERS PRESENT:**

Phil Schneider, Deputy Chief  
Jason McKinnon, Career Captain  
Brook Karstetter, Career Lieutenant  
Pat Archer, Volunteer Firefighter

**Summary of Motions**

- Motion approving November 10<sup>th</sup> Board Meeting Minutes
- Approval for payment of the bills
- Motion to change the mileage rate automatically to coincide with the IRS rates.
- Motion to nominate Randy Polivka for the 2010 Board Award
- Motion to nominate Ron Smith for the 2010 Board Award

**Minutes**

**MOTION: Barnett/Berglund (Carried 5-0) Approving Board Meeting Minutes of the November 10, 2009.**

**Payment of Bills**

**MOTION: Barnett/Trimble (Carried 5-0 Roll Call Vote) Approving the Payment of the Bills.**

**Correspondence**

No Correspondence

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**Legislative Report**

No legislative report

**Public Comment**

No public comment

**Volunteer Update by David Morgan**

No Report

**Staff Reports by Jon McKay**

No Report

**Review of the District Financial Status**

The Board of Directors reviewed the District's Financial Status.

Presentation of the 2008/2009 Financial Audit by Pat Carney, Accountant

Pat Carney recommends we increase the cash balance. We have increased the ending fund balance from last year however, we need to continue increasing it or we will continue borrowing more money on the tax anticipation loan. It was discussed that most fire agencies that Mr. Carney audits do not use a tax anticipation loan. The Board will review the audit report

**Committee Reports**

**Personnel by Joe Barnett:**

We have started the recruit interviews this week. We are taking 27 applicants to the interviews.

**Equipment by Andrew Brian:**

New command vehicle is in service. We are continuing to put the necessary equipment on the vehicle.

The Board discussed the water tank on WT 73. Beall gave us a written report but it didn't address how long the tank last nor how often we should check the tank.

**Communications by Len Tobias:**

Pagers are mostly working. When they are working they are much quicker in tapping out the alarms. We are getting pages in areas where the pagers didn't work before.

Map updates have been completed on the mobile data computers.

**Administration by Joe Barnett:**

Planning session ~ Chief McQueen will get with the Board of Directors to pick a date that works best for everyone for January or February.

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**Buildings by Bill Trimble**

Director Tobias, Director Trimble & Chief McQueen attended the City Council Meeting to discuss the Odd Fellow property. After the demolition of the building the property would be paved and used for a parking lot. The district will still continue to research and develop a conceptual plan for the main station. We received three architect bids for services on a conceptual plan. The Board will review the bids and discuss at the next meeting.

Captain Blaisdell provided the Director Trimble with a building maintenance schedule

**Grounds by Ron Berglund:**

No Report

**EMS by Andrew Brian:**

The Board discussed the options for replacement for the old defibrillator on Rescue 71 and Engine 71 which doesn't meet the American Heart Association standards. We need the price for a new AED and/or monitor. The new EMS Coordinator will research options for this.

**LOSAP by Len Tobias & Bill Trimble:**

Next LOSAP meeting is December 15<sup>th</sup> at 6:30pm.

**Division Reports:**

Division reports were received from Maintenance & EMS.

In addition the following was discussed:

Captain McKinnon discussed cost agreements for the joint purchase for the burn trailer. Sandy hasn't used it as much as other districts however we will be scheduling some time to use the trailer.

**Deputy Chief's Report by Phil Schneider**

Approval to send out RFP's for demo of the Odd Fellow Property

**Rural Water Supply**

We have a new 30,000 gallon draft site at Sandy Fish Hatchery. The filtered water comes directly from Cedar Creek.

**Fire Chief's Report by Gary McQueen:**

Chief McQueen was elected Fire Defense Board Chairman.

EMS Coordinator ~ two staff members have expressed interest in the EMS Coordinator position. Chief McQueen and Deputy Chief Schneider will sit down with each member and evaluate them. A decision will be made before the next payroll.

IRS Mileage Rate Update ~ Chief McQueen provided the Board with the IRS mileage rate update and recommends having our mileage rate automatically update with the IRS.

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**MOTION: Trimble/Berglund (Carried 5-0) to change the mileage rate automatically to coincide with the IRS new rates.**

The Awards Banquet is January 9<sup>th</sup> at Persimmons Country Club. The Board discussed individuals that contributed a great deal to Sandy Fire. Nominated for the Board Award were Former Volunteer Firefighter Randy Polivka and Retired Assistant Chief Ron Smith.

**MOTION: Barnett/Brian (Carried 5-0) to nominate Randy Polivka for the Board Award**

**MOTION: Brian/Trimble (Carried 5-0) to nominate Ron Smith for the Board Award**

**Action Item List**

President Len Tobias reviewed the Action Item List. Changes are noted on the list.

The Board discussed Action Item 45 ~ Fees for Service ~ Deputy Chief will review and research for the planning session in January.

**Workplan 2009-2010**

President Len Tobias reviewed the Workplan. Changes are noted on the list.

**Resolutions and Items Requiring Board Action**

There were no resolutions or items requiring board action.

**Other Business**

Christmas Basket Program underway. 250 applications have been received. The firefighters will assist in the deliveries of the boxes on December 19<sup>th</sup>.

**Adjournment**

Being no further business to come before the Board at this time, the meeting was adjourned at 9:42 pm.

Respectfully Submitted,

Bill Trimble  
Secretary/Treasurer

Nannette Wilson  
Executive Secretary