

**SANDY FIRE DISTRICT NO. 72  
BOARD OF DIRECTORS MEETING  
TUESDAY, JANUARY 12, 2010**

President Tobias called the regular meeting of the Sandy Fire District Board of Directors to order at 7:00pm. Roll call showed the following Directors present:

**ATTENDANCE:**

Len Tobias, President  
Joe Barnett, Vice President  
Bill Trimble, Secretary  
Andrew Brian, Director  
Gary McQueen, Fire Chief  
Nannette Wilson, Executive Secretary

Director Berglund was not in attendance

**OTHERS PRESENT:**

Phil Schneider, Deputy Chief  
Jason McKinnon, Career Captain  
Pat Archer, Volunteer Firefighter

**Summary of Motions**

- Motion approving December Board Meeting Minutes
- Approval for payment of the bills
- Motion to accept Peck, Smiley, Ettlin's bid at \$8,500 for the conceptual site plan.

**Minutes**

**MOTION: BARNETT/BRIAN (Carried 4-0) Approving Board Meeting Minutes of the December 8, 2009.**

**Payment of Bills**

**MOTION: TRIMBLE/BARNETT (Carried 4-0 Roll Call Vote) Approving the Payment of the Bills.**

**Correspondence**

No Correspondence

**Legislative Report**

The legislature will convene a special session this February. There do not appear to be any fire service related bills. Approximately 148 bills and resolutions were submitted.

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**Public Comment**

No public comment

**Volunteer Update by Jeremy Shiflett**

No Report

**Staff Reports by Jon McKay**

No Report

**Review of the District Financial Status**

The Board of Directors reviewed the District's Financial Status.

**Committee Reports**

**Personnel by Joe Barnett:**

18 new recruits started the academy last week. 51 total in the entire academy. We will need to purchase additional protective clothing to outfit the bigger group which means that we might need to exceed our budget line for protective clothing.

Student Firefighter Will Eddy turned in his resignation letter. He is requesting membership from the Volunteer Firefighters Association after he recovers from an off duty knee injury.

Director Barnett asked about Lt. Richard Dyal's status. He doesn't qualify for active life membership at this time. He will remain on general leave for now. We will review and update our volunteer leave requirements to meet current training requirements.

David Johnson started as one of our new Student Firefighters. Nathan Jaqua will finish his 2 year internship in February and will be replaced by Aaron Grimme.

Credit was given to Chief McQueen for the swearing in of our new members at the Awards Banquet.

**Equipment by Andrew Brian:**

WT-73 ~ Beall is recommending replacing the mounts?? Every three years we should have the tank professional inspected.

**Communications by Len Tobias:**

We had pager issues last month. After researching the problem the radio at Linhart Butte went out causing the pagers countywide to not work correctly. The problem has been repaired and the pagers have been working appropriately.

**Administration by Joe Barnett:**

Chief McQueen is requesting the Board allow him to run for the OFCA board. The Board gave consensus.

**Buildings by Bill Trimble**

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No Report on the Trubel Property.

*Odd Fellow Property* ~ We are renting the building to Mt. Hood Cleaners for \$ 1,200 a month. The lease is month to month. We are still requesting a 1 year demo permit from the City. The City will have 6 months to find someone to salvage or move the building.

*Architect Proposals* ~ The Board discussed the three proposal received for the Conceptual Site Plan. Chief McQueen and Director Trimble are recommending Peck, Smiley, Ettlin. The cost is \$8,500 for the services. If we choose to not do the elevations we can deduct \$1,500.

**MOTION: (Carried 4-0 Roll Call Vote) to accept Peck, Smiley, Ettlin's bid at \$8,500 for the conceptual site plan.**

**Grounds by Ron Berglund:**

No Report

**EMS by Andrew Brian:**

Jon McKay was promoted to EMS Coordinator.

Director Brian and A/O McKay will be working on replacement costs/lease for defibrillators.

**LOSAP by Len Tobias & Bill Trimble:**

Taking care of Gary Roberts yearly distribution.

**Division Reports:**

Division reports were received from Training, Operations, Maintenance, Fire Prevention & EMS.

In addition the following was discussed:

East Clackamas County SOG's have been forwarded to the Chief's and will be adopted next month.

We contributed money for a training class "Art of reading smoke". In return we had several of our members attend the training.

We have 10 members registered to attend Winter Fire School in Salem on February 27<sup>th</sup>.

Change in EMS ~ DHS is proposing going to a 4 level EMT certification which would allow for a consistent national education agenda. There maybe an increase in certification fees.

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**Deputy Chief's Report by Phil Schneider**

Chief Schneider provided the Board of Directors with the District's Organizational Values including the PRIDE acronym. Chief Schneider also provided the Board with the Mission and Vision statements.

**Fire Chief's Report by Gary McQueen:**

Chief McQueen provided the Board with his staff report.

**Action Item List**

President Len Tobias reviewed the Action Item List. Changes are noted on the list.

Fees for Service ~ Hoodland Fire bills for fires that are out of their fire district and for transportation incidents where the people involved live out of their fire district. They only bill insurance agencies. We need to research the administrative costs and discuss with Attorney John Watts. The board will discuss in detail at the planning session.

**Workplan 2009-2010**

President Len Tobias reviewed the Workplan. Changes are noted on the list.

The Deployment Plan date was extended to 04/2010.

**Resolutions and Items Requiring Board Action**

There were no resolutions or items requiring board action.

**Other Business**

We will hold our Annual Planning Session on January 23<sup>rd</sup> at 0800 in the Annex.

Joint Board Meeting will be in on Tuesday, January 15<sup>th</sup> at Sandy Fire.

Chief McQueen provided the Board of Directors with a jump drive that contains our employment agreements for the career staff, Chapter 244 Government Ethics Law, ORS 478, ORS 198, & our current policies.

**Adjournment**

Being no further business to come before the Board at this time, the meeting was adjourned at 8:30pm.

Respectfully Submitted,

Bill Trimble  
Secretary/Treasurer

Nannette Wilson  
Executive Secretary